

DISTRICT DEPARTMENT

FOR PERIOD OF

FUND	CASH BALANCE LAST REPORT	RECEIPTS	DISBURSEMENTS	CASH BALANCE THIS REPORT
General Fund	\$	\$	\$	\$
Dept. & Nat'l Dues	\$	\$	\$	\$
Restricted (i.e. Cancer Insur)	\$	\$	\$	\$
Relief Fund	\$	\$	\$	\$
TOTALS	\$	\$	\$	\$
Other	\$	\$	\$	\$
Other	\$	\$	\$	\$
TOTALS	\$	\$	\$	\$
CD's marketAcct, reserve	\$	\$	\$	\$
Savings Account	\$	\$	\$	\$
Total Balance -- All Funds Including Savings Account	\$	\$	\$	\$

BANK STATEMENT RECONCILIATION

Bank balance as shown on bank statement (Last bank statement Ending balance0

Less Outstanding checks:

Check Number

Check Number

Check Number

Check Number

Total Amount of Outstanding Checks:

Plus Outstanding deposits:

Date _____

Date _____

Total Amount of Outstanding Deposits:

Total Adjusted Bank Balance

THIS IS TO CERTIFY THAT THE BOOKS OF THE SECRETARY
AND TREASURER HAVE BEEN AUDITED, FOUND CORRECT,
AND ALL MONEYS PROPERLY ACCOUNTED FOR

DATE AUDIT WAS CONDUCTED